



फाइल संख्या:RGU/Fin- 2008/2009

दिनांक/Dated: 28th April ,2026

परिपत्र/ CIRCULAR

It is hereby informed to all Heads of Departments/Directors of Institutes to submit the details of final semester Undergraduate and Postgraduate students, as per the format provided below, latest by 10.05.2026.

The data is required for processing the refund of Library Caution Money, Library Security Deposit, and Hostel Security Fees for the session 2025-2026. The refund will be made through online mode.

Sl no	Name of student	Roll No	Course	Department	Semester	Name of Bank	Account No	Bank IFSC code Number	Addressed of Branch Name

The details of the soft copy mailed to oni031553@gmail.com

This issues with the approval of the Competent Authority.

Sd/-
(Finance Officer)

Dated: the 28th April, 2026

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प्रतिलिपि/Copy to:

1. PS to Vice Chancellor for information please.
2. PS to Registrar for information please.
4. PS to Finance Officer for information please.
5. PS to Controller of Examination for information please.
7. All the Head of Departments/Director's for information please
8. The Dean of Students Welfare (DSW) for information & necessary and circulation amongst the Students please
9. All Hods/Directors for information & necessary and circulation amongst
10. The Branch Manager RGU,Doimukh for information & necessary action please.
11. The Jt. Director Computer Centre for information and necessary action. He requested to upload the circular in the University website.
12. Notice Board/
13. Office Copy.

Donam

उपकुलसचिव
Deputy Registrar (D.D.O./BILL)